



2018 TRAINING CALENDAR

HR WORKSHOPS DESIGNED FOR HR ASSISTANTS, HR EXECUTIVES, HR MANAGERS, HR BUSINESS PARTNERS, HR DIRECTORS AND THOSE PERFORMING HR ROLES

COURSE CODE	COURSE NAME	COURSE DATE	VENUE	COST	CPD
HRW201801	Basic Supervisory Skills	20:01:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201802	Advanced Supervisory Skills	27:01:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201803	Leading in a Diverse & Inclusive Culture	10:02:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201804	Effective Coaching & Motivation	24:02:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201805	Managing Performance & Delegation Skills	10:03:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201806	How to Deal with Office Politics	24:03:2017	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201807	Strategic Human Resource Planning	07:04:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201808	Effective Recruitment & Selection	21:04:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201809	Employee Orientation & Onboarding	05:05:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201810	Performance Management System	19:05:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201811	Dealing With Difficult People	09:06:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201812	Training Needs Analysis	23:06:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201813	Coaching Skills to Improve Employee Performance	07:07:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201814	Effective Team Leaders' Guide to Teamwork and Team Building	21:07:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201815	2018 Annual HR Symposium	26-27:07:2018	Hotel Waterbuck, Nakuru	30,000.00	4
HRW201816	Competency-Based Development of HR Policies and Procedures	11:08:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201817	Improving Performance Using Balanced Scorecard	25:08:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201818	Work Attitude and Value Enhancement (WAVE)	08:09:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201819	Competency-Based Succession Planning	22:09:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201820	Using Emotional Potential Effectively	06:10:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201821	Succession Planning: Developing Talent from Within	27:10:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201822	Creative Problem Solving and Decision Making	10:11:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201823	Training of Trainers	24:11:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201824	Training Evaluation: Measuring the Impact of Training	01:12:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2
HRW201825	Fundamentals of Organization Development	08:12:2018	Kenya Comfort Hotel, Nairobi	2,500.00	2

PAYMENT DETAILS **NB: DIRECT CREDIT PAYMENT PREFERRED | REMITTANCE ADVICE SHOULD BE E-MAILED TO INFO@ACHRP.ORG**

M-PESA – DIRECT PAYMENT

Pay Bill Number	850313
Account No.	Your ID Number

BANK DEPOSIT

Bank Name	Equity Bank
Account Name	Academy of Certified Human Resource Professionals Ltd
Account No.	1 2 9 0 2 7 1 2 4 5 7 5 3
Bank Branch	Kenyatta Avenue
Swift Code	EQBLKENA
Branch Code	68