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EFFECTIVE PERFORMANCE APPRAISAL SYSTEM TRAINING

Date	Time	Duration	Venue	CPD	Cost (EXcl. VAT)
27th - 28th Oct, 2022	8:30 AM-11:30 AM	2 Day(s)	Zoom Webinar, Zoom	2	3,000.00

Course Overview

Course Objectives

By the end of this program, participants will be able to;

- What is Performance Appraisal
- Purpose of Performance Appraisal
- Goals and Work Efforts
- Performance Criteria
- Steps in Performance Appraisal Process
- Who Should Do the Appraising
- Methods of Performance Appraisal
- Importance of Appraisal Interview
- Requirements of an Effective Appraisal System
- Errors of Performance Appraisal

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Business leaders seeking to enhance organizational effectiveness.
- All those involved in performance appraisals,

Video Link(s)

Module Title	Video Link

CHRP. Den PN Gathitu
Secretary General
Academy of Certified Human Resource Professionals