

## Mastering Human Resource Auditing Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
9th - 14th Jun, 2025	08:30 AM-11:30 AM	6 Day(s)	Blooming Suites, Naivasha	6	70,000.00

### Course Overview

This comprehensive course enables HR professionals and business leaders to master the art of HR auditing to ensure compliance, enhance operational efficiency, and drive strategic growth. Participants will gain hands-on experience in evaluating HR systems, identifying gaps, and implementing improvements aligned with organizational goals. By integrating real-world insights and advanced auditing tools, attendees will leave equipped to optimize HR practices and ensure sustained success.

### Course Objectives

By the end of this program, participants will be able to;

- Master HR auditing methodologies and compliance principles.
- Evaluate HR performance against regulatory and organizational standards.
- Identify and mitigate risks within HR processes.
- Develop action plans to address HR system gaps.
- Leverage technology and analytics to enhance auditing outcomes.

### Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Legal advisors and compliance officers.
- HR Professionals
- People Managers
- HR Executives

*Den PN Gathitu*

**CHRP. Den PN Gathitu**

**Secretary General**

**Academy of Certified Human Resource Professionals**

To;	<b>PROFORMA INVOICE</b>	<b>DATE: 30:01:2026</b>
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QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	<b>Mastering Human Resource Auditing</b> training from <b>9th - 14th Jun, 2025</b> at <b>Blooming Suites, Naivasha</b>	70,000.00	0.00	70,000.00
<b>GROSS (KES):</b> Seventy Thousand				<b>70,000.00</b>

#### PARTICIPANT(S) DETAILS

NO.	NAME	EMAIL ADDRESS	TELEPHONE

#### PAYMENT DETAILS

**M-PESA Pay Bill No:** 247247 | **Account No.:** 300245 | **Amount:** KES 70,000.00

BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3

**Bank Branch:** Kenyatta Avenue | **Branch Code:** 129 | **Swift Code:** EQBLKENA

#### FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization: .....

Org. KRA PIN: ..... Org. Mobile No.: .....

Confirmed By: ..... Position: .....

Signature: ..... Date & Stamp: .....

#### NOTE THAT:

- Only those Delegates whose fees have been paid in full will be allowed to the event
- Send a scanned copy of the duly completed Nomination Form to [admin@achrp.org](mailto:admin@achrp.org)

The above training Cost does not include Transport & Accommodation