

Fundamentals of HR Auditing & Techniques Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
18th Feb, 2025	09:00 AM-12:00 AM	3 Hour(s)	Zoom, Online	1	1,500.00

Course Overview

This webinar introduces the essentials of Human Resources (HR) Auditing, highlighting its significance in ensuring organizational success. Attendees will learn about the key stakeholders involved, various HR audit techniques, and common challenges encountered during the auditing process. The course also covers data collection methods crucial for a thorough audit.

Course Objectives

By the end of this program, participants will be able to;

- Understand the basic principles of HR Auditing.
- Identify the key stakeholders in the HR auditing process.
- Gain insights into different HR audit techniques and data collection methods.
- Recognize common challenges in HR Auditing.
- Comprehend the importance of HR auditing in achieving organizational success.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals

Video Link(s)

Module Title	Video Link
Fundamentals of HR Auditing & Techniques	https://www.youtube.com/watch?v=WheBPxJJ5PY

Den PN Gathitu

CHRP. Den PN Gathitu

Secretary General

Academy of Certified Human Resource Professionals

To; **PROFORMA INVOICE** **DATE: 30:01:2026**

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Fundamentals of HR Auditing & Techniques	1,500.00	240.00	1,740.00
GROSS (KES): One Thousand Seven Hundred Forty				1,740.00

PARTICIPANT(S) DETAILS			
NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS		
M-PESA Pay Bill No: 247247 Account No.: 300245 Amount: KES 1,740.00		
BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3
Bank Branch: Kenyatta Avenue		Branch Code: 129 Swift Code: EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS	
I, the undersigned, confirm that funds are available for the above training.	
Name of Organization:	
Org. KRA PIN: Org. Mobile No.:	
Confirmed By: Position:	
Signature: Date & Stamp:	

NOTE THAT:
1. Only those Delegates whose fees have been paid in full will be allowed to the event
2. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org
The above training Cost does not include Transport & Accommodation