

Mastering Kenya Labour Laws & Employee Relations Training

| Date | Time | Duration | Venue | CPD | Cost (Excl. VAT)PP |
|--------------------------|-----------------|----------|---------------------------|-----|--------------------|
| 27th Oct - 1st Nov, 2025 | 8:00 AM-4:00 PM | 6 Day(s) | Blooming Suites, Naivasha | 6 | 70,000.00 |

Course Overview

This intensive program equips HR practitioners, legal advisors, and industrial relations officers with in-depth legal understanding and procedural mastery across Kenya's evolving labor law landscape. Designed using authoritative materials—including labour laws, judicial precedents, PSC standards, and ILO conventions—the course covers both disciplinary and non-disciplinary workplace terminations, grievance resolution, performance management, and union negotiations. Participants will develop a strong command of employer obligations, employee protections, and procedural fairness. Through policy clinics, role-plays, and legal simulations, attendees will be empowered to manage sensitive HR matters lawfully and ethically—building workplaces grounded in fairness, trust, and compliance.

Course Objectives

By the end of this program, participants will be able to;

- Interpret and apply Kenya's Employment, Labour Relations, Labour Institutions, WIBA and OSHA Acts.
- Implement compliant disciplinary and hearing procedures aligned with judicial expectations.
- Manage non-disciplinary termination processes including redundancy, resignation, medical retirement, and probationary exits.
- Apply international labor standards and ILO conventions within local legal frameworks.
- Analyze key ELRC and Court of Appeal judgments and their policy implications.
- Administer performance improvement and termination strategies with fairness and transparency.
- Build and audit HR policies to ensure they meet statutory, constitutional, and PSC manual requirements.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- Legal Advisors
- Compliance Experts
- Managers Handling Employee Relations

Den PN Gathitu

CHRP. Den PN Gathitu
Secretary General

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| To; | PROFORMA INVOICE | DATE: 30:01:2026 |
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| QTY | DESCRIPTION | NET (KES) | VAT (KES) | GROSS (KES) |
|--------------------------------------|---|-----------|-----------|------------------|
| 1 | Mastering Kenya Labour Laws & Employee Relations training from 27th Oct. 2025 - 1st Nov. 2025 at Blooming Suites, Naivasha | 70,000.00 | 0.00 | 70,000.00 |
| GROSS (KES): Seventy Thousand | | | | 70,000.00 |

PARTICIPANT(S) DETAILS

| NO. | NAME | EMAIL ADDRESS | TELEPHONE |
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PAYMENT DETAILS

M-PESA Pay Bill No: 247247 | **Account No.:** 300245 | **Amount:** KES 70,000.00

| BANK NAME | ACCOUNT NAME | ACCOUNT NUMBER |
|-------------|---|---------------------------|
| Equity Bank | Academy of Certified Human Resource Professionals Ltd | 1 2 9 0 2 7 1 2 4 5 7 5 3 |

Bank Branch: Kenyatta Avenue | **Branch Code:** 129 | **Swift Code:** EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization:

Org. KRA PIN: Org. Mobile No.:

Confirmed By: Position:

Signature: Date & Stamp:

NOTE THAT:

- Only those Delegates whose fees have been paid in full will be allowed to the event
- Send a scanned copy of the duly completed Nomination Form to admin@achrp.org

The above training Cost does not include Transport & Accommodation