

Artificial Intelligence for HR Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
16th - 21st Feb, 2026	8:00 AM-4:00 PM	6 Day(s)	Blooming Suites, Naivasha	6	70,000.00

Course Overview

In the rapidly evolving digital landscape, AI is no longer a futuristic concept but a foundational requirement for HR excellence. This intensive six-day program equips HR professionals with the practical and strategic capabilities needed to transition from traditional workflows to AI-augmented practices. Participants will move beyond basic automation to explore the depth of Generative AI, prompt design, and strategic digital integration. Through high-intensity hands-on labs, tool demonstrations, and real-world case simulations, attendees will learn to harness AI to streamline complex workflows, eliminate administrative friction, and unlock data-driven insights. The program culminates in a strategic capstone project where participants architect an AI-enhanced HR solution designed for immediate organizational impact and sustainable digital transformation.

Course Objectives

By the end of this program, participants will be able to;

- Master AI Fundamentals: Decipher AI terminology and its specific utility within the HR value chain.
- Engineer High-Impact Prompts: Design sophisticated, structured prompts to automate complex HR decision-making.
- Deploy Gen AI Tools: Navigate and apply leading platforms including ChatGPT, ChatSmith, Gemini and Copilot.
- Architect AI Strategies: Develop a comprehensive AI adoption roadmap aligned with organizational business goals.
- Ensure Ethical Governance: Lead responsible AI adoption focusing on security, bias mitigation, and data privacy.
- Optimize Employee Experience: Build AI-enhanced workflows that improve efficiency and workforce engagement.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- HR Directors and Strategic Business Partners (HRBPs)
- Talent Acquisition and L&D Specialists
- HR Operations and Digital Transformation Leads
- People Analytics and HRIS Managers
- Organizational Development (OD) Practitioners

Den PN Gathitu

CHRP. Den PN Gathitu

Secretary General

Academy of Certified Human Resource Professionals

To:	PROFORMA INVOICE	DATE: 30:01:2026

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Artificial Intelligence for HR training from 16th - 21st Feb, 2026 at Blooming Suites, Naivasha	70,000.00	11,200.00	81,200.00
GROSS (KES): Eighty One Thousand Two Hundred				81,200.00

PARTICIPANT(S) DETAILS			
NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS		
M-PESA Pay Bill No: 247247 Account No.: 300245 Amount: KES 81,200.00		
BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3
Bank Branch: Kenyatta Avenue	Branch Code: 129	Swift Code: EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS	
I, the undersigned, confirm that funds are available for the above training.	
Name of Organization:	
Org. KRA PIN: Org. Mobile No.:	
Confirmed By: Position:	
Signature: Date & Stamp:	

NOTE THAT:	
1. Only those Delegates whose fees have been paid in full will be allowed to the event	
2. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org	
The above training Cost does not include Transport & Accommodation	