

## 2025 TRAINING CALENDAR

S/NO.	COURSE TITLE	DATE	DURATION	VENUE	COST	CPD
1	Fundamentals of HR Auditing & Techniques	18:02:2025	3 Hour(s)	Online	1,500	1
2	Auditing Practices & HR Improvement Strategies	19:02:2025	3 Hour(s)	Online	1,500	1
3	Compliance & Implementing HR Audit Outcomes	20:02:2025	3 Hour(s)	Online	1,500	1
4	Foundations of Knowledge Management in HR	31:05:2025	3 Hour(s)	Zoom	1,500	1
5	Capturing & Structuring HR Knowledge	07:06:2025	3 Hour(s)	Zoom	1,500	1
6	Facilitating Knowledge Sharing & Collaboration	14:06:2025	3 Hour(s)	Online	1,500	1
7	Digital Solutions for Knowledge Management	21:06:2025	3 Hour(s)	Zoom	1,500	1
8	Cultivating a Learning & Knowledge-Driven Workplace	28:06:2025	3 Hour(s)	Zoom	1,500	1
9	Foundations of Human Resource Auditing	02:07:2025	3 Hour(s)	Online	1,500	1
10	Compliance & Risk Management in HR Auditing	02:07:2025	3 Hour(s)	Online	1,500	1
11	Designing HR Audit Frameworks	03:07:2025	3 Hour(s)	Online	1,500	1
12	Analyzing HR Functions & Spotting Improvement Areas	03:07:2025	3 Hour(s)	Online	1,500	1
13	Reporting & Implementing Corrective Actions	04:07:2025	3 Hour(s)	Online	1,500	1
14	Practical HR Audit Simulation	04:07:2025	3 Hour(s)	Online	1,500	1
15	KM Strategy Development: Practical Application	05:07:2025	3 Hour(s)	Zoom	1,500	1
16	HRLAW Kenya <sup>TM</sup>	12:07:2025	3 Hour(s)	Zoom	1,500	1
17	Talent Management Fundamentals	13:09:2025	3 Hour(s)	Online	1,500	1
18	Talent Acquisition & Retention	20:09:2025	3 Hour(s)	Online	1,500	1
19	Performance & Potential Assessment	27:09:2025	3 Hour(s)	Online	1,500	1
20	Introduction to HR Auditing	01:10:2025	3 Hour(s)	Online	1,500	1
21	Legal and Regulatory Compliance	01:10:2025	3 Hour(s)	Online	1,500	1
22	Audit of Core HR Functions	02:10:2025	3 Hour(s)	Online	1,500	1
23	HR Risk Management & Data Analysis	02:10:2025	3 Hour(s)	Online	1,500	1
24	Audit Reporting & Action Planning	03:10:2025	3 Hour(s)	Online	1,500	1
25	HR Audit Integration & Practice	03:10:2025	3 Hour(s)	Online	1,500	1
26	Talent Development & HRMS/HRIS Integration	10:10:2025	3 Hour(s)	Online	1,500	1

27	Competency-Based Management & Integration	10:10:2025	3 Hour(s)	Online	1,500	1
28	Strategic HR Partnership Foundations	29:10:2025	3 Hour(s)	Online	1,500	1
29	HR Strategy & Organizational Alignment	29:10:2025	3 Hour(s)	Online	1,500	1
30	HR Analytics for Impact	30:10:2025	3 Hour(s)	Online	1,500	1
31	Stakeholder Engagement & Leadership	30:10:2025	3 Hour(s)	Online	1,500	1
32	Innovation, Agility & Culture Change	31:10:2025	3 Hour(s)	Online	1,500	1
33	HRBP Action Planning & Business Simulation	31:10:2025	3 Hour(s)	Online	1,500	1

THE COSTS INDICATED ARE NOT INCLUSIVE OF; VAT, TRANSPORT AND ACCOMMODATION