

2025 TRAINING CALENDAR

| S/NO. | COURSE TITLE | DATE | DURATION | VENUE | COST | CPD |
|-------|---|------------|-------------------|----------|--------|-----|
| 1 | Mastering Human Resource Auditing | 17:02:2025 | 5 Day(s) Day(s) | Mombasa | 65,000 | 6 |
| 2 | Fundamentals of HR Auditing & Techniques | 18:02:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 3 | Auditing Practices & HR Improvement Strategies | 19:02:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 4 | Compliance & Implementing HR Audit Outcomes | 20:02:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 5 | Certified Human Resource Auditor | 05:05:2025 | 6 Day(s) Day(s) | Mombasa | 70,000 | 6 |
| 6 | Knowledge Management (KM) for HR Professionals | 12:05:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 7 | Certified Human Resource Auditor | 19:05:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 8 | Knowledge Management (KM) for HR Professionals | 26:05:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 9 | Foundations of Knowledge Management in HR | 31:05:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 10 | Training of Trainers (ToT) | 02:06:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 11 | Capturing & Structuring HR Knowledge | 08:06:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 12 | Certified Human Resource Auditor | 09:06:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 13 | Facilitating Knowledge Sharing & Collaboration | 15:06:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 14 | Mastering Executive Negotiation Techniques | 16:06:2025 | 6 Day(s) Day(s) | Mombasa | 70,000 | 6 |
| 15 | Digital Solutions for Knowledge Management | 21:06:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 16 | Mastering Disciplinary Management | 23:06:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 17 | Cultivating a Learning & Knowledge-Driven Workplace | 28:06:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 18 | Practical Application, KM Strategy Development | 05:07:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 19 | Leadership Morale & Employee Turnover Management | 07:07:2025 | 6 Day(s) Day(s) | Mombasa | 70,000 | 6 |
| 20 | HRLAW Kenya™ | 12:07:2025 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 21 | Navigating Industrial & Employee Relations in Kenya | 14:07:2025 | 6 Day(s) Day(s) | Nakuru | 70,000 | 6 |
| 22 | 2025 Annual HR Sysmposium | 11:08:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 23 | Strategic Disciplinary Management | 18:08:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 24 | Industrial Relations: Handling Complaints | 01:09:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |

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| 25 | Mastering Kenya Labour Laws & Employee Relations | 08:09:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 26 | Mastering Disciplinary Management | 06:10:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 27 | Mastering Workplace Counseling | 06:10:2025 | 6 Day(s) Day(s) | Mombasa | 70,000 | 6 |
| 28 | Mastering HR Data Analytics & Metrics | 06:10:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 29 | Mastering Human Resource Business Partnering | 13:10:2025 | 6 Day(s) Day(s) | Mombasa | 70,000 | 6 |
| 30 | Team Building: Developing Effective Workforce | 03:11:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |
| 31 | Mastering Performance Management | 17:11:2025 | 6 Day(s) Day(s) | Mombasa | 70,000 | 6 |
| 32 | Advanced Supervisory & People Management | 01:12:2025 | 6 Day(s) Day(s) | Mombasa | 70,000 | 6 |
| 33 | Improving Employee Performance | 01:12:2025 | 6 Day(s) Day(s) | Naivasha | 70,000 | 6 |

THE COSTS INDICATED ARE NOT INCLUSIVE OF; VAT, TRANSPORT AND ACCOMMODATION